



Your Letterhead

(Date)

(Name of Customer)

(Street Address)

(City and Zip Code)

(Name of Contact)

I have inspected the (Name of play area) Play area and find that it is in full compliance with the California Playground Safety Regulations.

The California Playground Safety Regulations require that you maintain a copy of the report in your files for the project. You are also required to develop an inspection and maintenance program for the play area and maintain detailed records of inspections and repair records to assure continued compliance. The play area should be inspected frequently for missing or damaged equipment, broken glass and foreign objects in the play area. Loose fill fall materials should be inspected to insure that they have not been displaced or compacted in high traffic areas such as under swings and at slide exits. The material should be leveled whenever necessary; almost 80% of injuries in play areas are caused by falls to the surface so maintenance of fall surface is a priority. Loose fill materials will need to be replenished occasionally based on usage and wear.

The play area should also be thoroughly inspected on a regular basis by trained personnel for wear to moving parts and other components which can be expected to wear. Specific schedules for the two types of inspection are not mandated and will depend on the usage and other site conditions. All damage or hazards detected by the inspections should be repaired immediately.

Your Name